

MG&A

Marc Gold
& Associates

Staff training and Consulting Services Since 1976

4101 Gautier-Vancleave Rd. Ste. 102
Gautier, MS 39553
(228) 497-6999 phone (228) 497-6966 fax
marcgold.com

January 15, 2010

Mrs. Cynthia Johnson, Manager
Lowe's Home Center
1993 Highway 90 East
Gautier, MS 39553

Dear Mrs. Johnson:

I am writing this letter to introduce myself and to give you a heads-up regarding a request that I will be making to arrange an appointment with you for about 25 minutes of your time. This meeting will provide me the opportunity to present a new initiative that assists employers to focus on unmet workplace needs. I will be calling in the next day or so to see if you could find 25 minutes in your schedule in the next week or so. Thank you for your consideration.

Sincerely,

Michael Callahan, Employment Specialist